



REQUEST FOR INTERNAL RESEARCH FUND

Research Acceleration and Strategic Initiatives (RASI)

Instructions:

Please note that this form is only required in the absence of an award notice, grant letter, or other written agreement. See KB article: 'How do I get a new research fund set up?' <https://jira.usask.ca/servicedesk/customer/kb/view/1416986731>

Please complete the following fields; Without ALL information a Research Fund CANNOT be opened.

Principal Investigator _____ Email _____ Phone _____

Department _____ College _____

Project Title _____

A description of the research to be performed along with the associated budget is attached

Start Date _____ End Date _____ Source Fund CFOAPAL _____

Payment Schedule:	Date	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Note: all internal research funding transfers (JVs) will be prepared and processed by Financial Operations.

Sponsor/Funder Contact Name _____ Email _____ Phone _____

Unspent funds remaining after end date:

- Return to source CFOAPAL
- Transfer to Principal Investigator's Continuous Research Fund

Declaration:

The funding provided is to be used only for research-related expenditures. Funding can not be provided in lieu of compensation or honorarium for performing other duties (i.e. 'overload salary')

Research Administration Policy:

<http://m.policies.usask.ca/policies/research-and-scholarly-activities/research-administration.php>

By signing this form you are confirming acceptance of the above terms and conditions.

Signature of Authorized Individual
Internal Funder

Date

Please email completed signed form to Research Acceleration and Strategic Initiatives (RASI) at research.services@usask.ca